

Annual Report and Accounts

for the Parochial Church Council of
St John the Evangelist, Milborne Port
with
Milborne Wick Mission Church

For the year ended

31st December 2019

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST
MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
FOR THE YEAR ENDING 31 DECEMBER 2019**

Ex Officio members

The Rector: The Rev Sarah Godfrey (Chair)

Church Wardens: Mrs Nicki Edwards (and Benefice safe guarding rep)
Mrs Jacqueline Hall

Reader: Mrs Pat Elliott

Vergers: Mr R Goodman and Mrs June Goodman

Elected members

Mrs Susan Wales (Secretary)	elected 2017
Mr Robert Hall (Treasurer)	elected 2019
Mr Richard Redman	elected 2018
Mrs Mary Clothier (Deanery Synod member)	ex officio
Mrs Linda Mumford (Deanery Synod member)	ex officio
Mrs Barbara Tindale	elected 2019
Mrs Lavinia de Pelet	elected 2017
Mr Ben Grundy	elected 2017
Mrs Linda Ellsworth	elected 2018
Mr Trevor John	elected 2019
Mrs Anne Selkeld	elected 2019
Mr Graham Sharpless	elected 2019

Co-opted member

Mrs Amanda Mackintosh (Milborne Wick representative)

Retired in April 2019

Mrs Anne Johnson
Mr Robin Bawtree

Principal and Registered Office)

St John the Evangelist, Milborne Port
Milborne Port
Sherborne
Dorset
DT9 5AN

Independent Examiner

Mr Martin Freeman
16 Orchard Walk
Milborne Port
DT9 5DE

Primary Bankers

NatWest Bank Plc
Hendford
Yeovil
Somerset

Secondary Bankers: Fees Account – Lloyds Bank, Deposit Account – CCLA CBF Church of England Deposit Fund

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH FOR THE YEAR ENDING 31 DECEMBER 2019

Aims and purposes

St John the Evangelist with Milborne Wick Parochial Church Council (PCC) has the responsibility of cooperating with the Rector, the Reverend Sarah Godfrey in promoting the whole mission of the Church pastoral, evangelistic, social and ecumenical.

We are responsible for the upkeep of St John's Church, St John's Cottage, Church House and Milborne Wick Mission Church. The responsibility for the day to day running of Church House has been delegated to the Church House Management Committee. The Receipts and Payment accounts for Church House are not incorporated into this report and have been separately independently examined and are reported to the Charity Commissioners under Charity Number 1060785.

Objectives and Activities

St John the Evangelist Milborne Port with Milborne Wick Mission Church are part of a benefice including St Peter's, Goathill and St Peter and St Paul, Charlton Horethorne with St Mary Magdalene, Stowell.

Our vision for the Benefice is that we are united

- in bringing the light of Christ to our communities
- in reaching out to those who feel excluded
- in caring for the lonely and distressed
- in encouraging those of all ages who want to grow in their faith.

We do all this, safe in the knowledge that the love of God surrounds us all.

The Christian community here in Milborne Port and Milborne Wick is dedicated to worshipping God and responding to God's story by serving our communities. In practical terms this means paying our share of costs to the diocese, supporting charitable work, maintaining the upkeep of our buildings and using all of our resources to support the local community.

Achievements and Performance

Additional information on the activities of the sub-committees of the PCC, this year's achievements and also the Deanery Synod Report, are reported in the accompanying booklet.

Worship and Prayer

The Church of St John's at Milborne Port is the largest in a Benefice of five churches in three parishes. There is at least one service held on every Sunday. Each month there are two 8am communion services according to the Book of Common Prayer, three Common Worship Holy Communion services (one especially for families) and a choral matins service held at 10.30am. every other month. A mid week service of Holy Communion is held on Wednesdays and a monthly healing service on Mondays. The average attendance at 8am services is 9. The average attendance on a normal Sunday Communion service is 56 with the numbers higher for festivals and special services.

Previous year's figures at festivals and special services are shown in brackets () in the following :-

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH FOR THE YEAR ENDING 31 DECEMBER 2019

Attendances at Festivals were: Easter – 120 (78) ; Harvest –75 (58) Remembrance Sunday –136 (196); Christmas services (total) – 238 (196) and the carol service 129 (144)

Occasional offices during the year were: Weddings - 3 (3) ; Wedding Blessings - 0 (0) ; Baptisms - 13 (10) and Funerals (held in church) - 10 (10)

The Mission Church at Wick has two Holy Communion services a month attended by 5 people on average. In 2019 there was one funeral and one baptism.

Church fabric maintenance

Stonework Conservation

In September Daniel Kempf of Kempf Conservation began work on repairs and conservation of areas of exterior and interior stonework as identified in the 2017 Quinquennial Inspection report (QQI). After a day's sample work, he began on areas designated as List A repairs until eventually the faculty was granted to permit further work to be undertaken. The following areas have now had any failed mortar removed, repaired and repointed as necessary:

- Octagonal steps at the base of the Vice Turret (next to the Tower door)
 - Flashing grooves on entire length of North Aisle roof, lead flashing refitted using lead wedges and deep repointed with tough lime mortar.
 - as above on castellations on parapet of N Aisle roof.
 - as above for 7 metres of Tower roof flashing.
 - Stonework surrounding the West doorway.
 - Base of street lamp on front lawn.
 - Several small areas of stone floor inside Church - 3 indents in nave aisle, one in N Aisle and open joints repointed in several areas. Several flagstones also required re-bedding and/or repairing.
 - Major repairs to SE buttress where blocks were missing up to 8 cm depth of stone. Pressure washed to remove lichen and eroded surfaces built up using array of colours to achieve good appearance. String courses repaired similarly, rebuilding missing 'drip' edges.
 - Realignment and deep repointing of steps to Boiler house and carried out large masonry repairs to walls around steps. Paving at top of steps replaced where necessary, repaired then repointed.
 - Relayed and repaired where necessary then repointed stone skirting along the N wall of Church.
- In December the weather proved too inclement so it was agreed Daniel would restart in the Spring. Expenditure to the end of 2019 was £11,000.

Pennants

The pennants on the four corners of the Tower had been described in the QQI report as badly corroded and in need of refurbishment. Robert Hall removed them and has completed this task at a cost of £150. They were cleaned back, unserviceable tubes and brackets replaced, metalwork treated, repainted and replaced.

Electrical work

Brian Hussey had carried out several jobs regarding the lighting, He corrected the wiring in the switch panel at the crossing which had been sparking and replaced a lamp of the Lectern spot, In the entrance Porch a PIR sensor and higher powered LED lamp was installed to override the on/off switch when

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH FOR THE YEAR ENDING 31 DECEMBER 2019

someone enters through the West door. This has proved to be an excellent improvement in this area, both to the 'welcoming' atmosphere and for those locking up.

Incumbents board

After several failed attempts, Lavinia de Pelet had arranged for the board to be updated with both Sarah and Graeme's names. It is now back in its place, with beautiful script and we are most grateful to Lavinia for persevering and completing this project.

Churchyard Paths and Drainage

The Parish Council has set aside some money in the 2020 -21 budget for the remaining paths to be resurfaced with improved drainage as in the first phase of this project.

Ivy

A small band of volunteers has steadily been making progress in the removal of ivy from the walls and trees of the Churchyard. I am extremely grateful for this assistance and we hope to continue as soon as possible.

Roof

Awaiting Faculty permission to begin some leadwork and roof repairs to correct some failed lead flashing on the tower roof and to correct a few persistent rainwater leaks.

Organ

This was tuned just before Christmas.

Roof Alarm

In addition to routine servicing by EBound, several sensors had to be replaced costing £800 in total.

Community outreach and pastoral care

This year St John's has run many inclusive activities for the wider community such as the annual fete in the church grounds, a pumpkin festival, harvest breakfast and supper, carol singing before Christmas, a Christmas Tree festival and a Quiz Night. Please see the accompanying booklet for all the reports. The Christian Aid group continues to raise awareness and ran Lent lunches. The magazine is published monthly and goes out to the community.

The mission church at Wick has held a cream tea.

Links with the local primary school have been strengthened. The school visits church for three termly services. There have been two class visits for RE lessons and an 'Easter Experience' afternoon for key stage 1 pupils, facilitated by members of the congregation. Once a month year 6 children come to the Tuesday Lunch club held in Church House to help with serving food.

Messy church held two events one at Easter, the other at harvest time. This was a joint venture with STEP's community church reaching out to some families in the community who do not come to church. In the winter STEP's amalgamated with Sherborne Community church to form a new church called "ReBourne" which is now meeting in Sherborne. With the number of families attending messy church falling it was decided to close the Messy church account. In 2020 we will review how we wish to continue with our outreach to children and families in the village.

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH FOR THE YEAR ENDING 31 DECEMBER 2019

Some members of this church are unable to attend church due to sickness or age. The Revd Sarah Godfrey visits church members who have requested it to celebrated communion with them either at their homes or in hospital.

Hospitality is something that our churches do well. This year a Christmas lunch was organised by the Church House Committee.

Link with Zambia

St John's participates in the Diocesan Zambia Link scheme with a 20-year old Link with St Peter's Anglican Parish in Lusaka and with the church at Maetero. The major activity we support is the over 10-year old Zambia AIDS Family Fund (ZAFF) which collects and sends monthly remittances via the Diocese of Bath & Wells and Lusaka for helping affected families in St Peter's and Matero parishes in Lusaka.

At the end of March 2019, the Diocese of Bath and Wells conducted a major review and restructuring of its companion link with the Zambian Anglican Church. During the year the Diocese hosted several events, which members of the group attended. Initially we were told that the Diocese would no longer facilitate the transfer of money to link churches and would only support major projects which they had selected. It became clear during 2019 that there was a delay in our link churches receiving money from our donors. We flagged this up to the Diocese and decided to hold any money donated to the Zaff fund in escrow until we were satisfied that our link churches were receiving money. All our donors were informed of this decision and asked to suspend their giving until further notice. In August 2019 Bishop Peter and members of the Diocesan mission group visited our link churches. We have since received detailed reports from St Peter's on where the money has spent. The Diocese was satisfied that our link was worthwhile. By December 2019 the Diocese had agreed a process with the Zambian Bishops. All donations received will be sent automatically by bank transfer to the Zambian bank account of recipient Diocese at the end of each month. The Zambian Diocese will be responsible for sending proof of payment (proof that the parish/project has received money) within 6 weeks of the date a gift is sent. Evidence will be sent on how the money has been spent within 6 months. With this reassurance the Zaff committee agreed to send £6,000 that was held in escrow to the Diocese of Bath and Wells with the understanding that it would be sent on to Zambia by the end of February 2020. We are now waiting to hear when the our link churches have received this money. The Zaff committee will then decide the future of the link and whether we wish to start giving again.

We thank all the donors who have given so generously to support our Link parishes of St. Peter's Lusaka and Matero.

Charities

Please see the accompanying booklet for the other charities we have given to this year.

2019 Financial Review

2019 has been satisfactory in that our general receipts have exceeded our payments by approximately £11,000 up from £3,000 in 2018. This increase has to be treated with a certain amount of caution as routine receipts and payments are almost identical once exceptional/special purpose receipts have been taken off. Thus in reality, we are only just balancing our books.

Exceptional Receipts totalling £9,468 of the £11,000 excess of receipts over payments

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST
MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
FOR THE YEAR ENDING 31 DECEMBER 2019**

- £5,638 Additional Tax Refund
- £3,830 In Memoriam and Special Gifts

There was a wonderful response from our annual Gift Day with donations to the Church Restoration Fund of £8,115. Once again, we are indebted to a small number of very generous donors who give a significant portion of the total. In addition, Gift Aid tax refunds of £3,041 have been received. This covers the tax on both the 2018 and 2019 Gift Days, so is higher than usual.

Our bank Nat West has continued to deduct bank charges even though the turnover has fallen below £100,000, below which we understood that bank charges would not be applied. Discussions continue with Nat West on the subject.

General Fund

The total amount of planned giving has remained the same as in 2018 at £29,000. Cash collections of £4000 increased by 9%. Collections by way of yellow pew envelopes increased to almost £9,100 from £7,900 -a 15% increase. It can be seen that planned giving is not keeping up with inflation or the increases in collections made in church.

The tax recovered attributable to St John's General Funds is just under £14,600 and includes tax claimed under the Gift Aid Small Donations Scheme. This covers an 18 month period as we strive to submit more than one tax refund per year. An additional claim was submitted in October 2019.

The church received a £1000 bequest from the estate of the late Mary McKay.

A special appeal was made for the purchase of computer equipment and software for use by the church treasurer to provide a dedicate and 'ring fenced' computer for recording the parish finances. This is required to comply with general data protection requirements and to ensure that sensitive information is not stored on one's own personal computer. Many thanks to those who gave, and the considerable residue which is likely to be spent on capital office equipment for use in support of the Benefice.

Thanks to the Parish Magazine Fund for supporting the Summer Draw by paying towards ticket printing and the cash first prize.

Revered Sarah had a slightly busier year of weddings and funerals, with fees due to the PCC increasing to £2,744 from £2476 in 2018.

We are again much indebted to the Events Committee for their efforts in fund raising.

The Summer Fete and Draw raised £3,085 -an increase of £200 from 2018. The Quiz Night raised £713 and the concert given by Sherborne Singers raised £230 for both St Johns and the Sherborne Singers.

Huge thanks again to all who have Sponsored a Date in 2018, which raised almost £2,000 – doubling the amount raised in 2018. This has made a very welcome and necessary contribution towards church running costs.

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH FOR THE YEAR ENDING 31 DECEMBER 2019

General outgoings were £64,000 during the year, and increase of £5,000 on 2018. This driven by increased costs and outgoings on Parish Share, Utilities, inflationary pressures and £500 on 'special' capital expenditure - computer equipment. Staff remuneration was again increased in line with RPI.

Restoration Fund

The annual Gift Day which raises money for the upkeep of the church buildings saw gifts of £8,115 – up even on the exceptional amount of £7,140 in 2018. These gifts exclude the re-claim of tax under the Gift Aid scheme.

Special thanks are given to three donors who contributed 52% of the gifts and another eighteen who gave three figure amounts totalling £2,550.

The cost of the first phase of stonework restoration, as recommended in the Architect's Quinquennial report, has been £11,000.

This has been covered by the total receipts of £11,538 which includes interest and tax refunds for both 2018 and 2019 Gifts Days.

The Restoration Fund thus ends the year up by £540, with a total in the fund of just over £50,000.

Other Restricted Funds

Flowers

The Flower Fund has ended the year in a healthy position with £352 in credit at the end of the year.

Expenditure on flowers during 2019 was reduced to £277 down from £526 in 2018.

There were generous gifts of £568 towards flowers, which is an increase of £100 on the previous year, despite loss of any financial help from the former Catholic church sharing brethren.

The church has continued to be beautifully adorned with flowers despite the apparent reduction expenditure - or the hidden generosity of the flower arrangers.

Sanctus Bell

There is still money earmarked for the project to install a dedicated Sanctus Bell.

Benefice Shared Costs

The total 2019 Benefice cost sharing was based on a distributed expenditure of £5,576, up from £4,912 in 2018. This covers secretarial assistance, office, telephones, printing costs and clergy expenses.

The account balance at the start of 2019 was £7036 and £7,032 at the end of the year – with all benefice parishes having paid their share.

The increase in costs has been driven by the inclusion of a full year of secretarial costs and at an RPI increased hourly rate. There has been slightly more printing cost and bank charges have been claimed by Nat West.

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH FOR THE YEAR ENDING 31 DECEMBER 2019

The shared costs have continued to be apportioned in accordance with the amount of Parish Share due to the Diocese by each church.

Thank you to all churches in the Benefice for again making their full payments of the shared costs.

Future Costs

The combined Parish Share for 2020 covering Milborne Port, Milborne Wick & Goathill increases by 4.8% to £45,126 from £43,064 which includes a 3.7% increase imposed by the Diocese and the balance by changes to the number of worshipping members.

The Milborne Port Parish Share for 2020 increases to £ 40,315 from £38,062 - a 5.4% rise

The share placed on our two small church communities of Wick and Goathill, which coupled with Benefice cost sharing, continues to cause them considerable financial stress. We need to make every effort to support them in their fundraising enterprises.

The future is likely to be financially challenging with the continued uncertainties surrounding our EU membership and its effects on costs and inflation.

Reserves policy

The PCC maintains its policy to keep a balance of un-designated unrestricted funds which equates to at least the annual Parish Share due to the Diocesan Board of Finance. This provides the option to pay the full parish share at the start of the year if so desired.

The freely available unrestricted funds are available to be used as deemed necessary by the PCC to cover the potential shortfall in income over expenditure, as a result of the Covid-19 pandemic.

The PCC is continuing to look at options for using the John Raymond Bequest to improve the church building and make the entrance more accessible, lighter and welcoming.

The further phase of path replacement is being planned and the costs shared with the Parish Council. The timing of the work will be dependent up funding release and the restrictions imposed by Covid-19.

Administrative Information

St John the Evangelist Church and Church House are situated in Bathwell Lane, Milborne Port. Milborne Wick Mission Church is situated in the centre of Milborne Wick village.

The correspondence address is The Vicarage, Bathwell Lane, Milborne Port, Sherborne DT9 5AN

The churches are part of the benefice comprising also of Goathill and Charlton Horethorne with Stowell in the Deanery of Bruton and Cary and the Diocese of Bath and Wells

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding how funds are to be spent.

Parochial Church Council members who have served at any time during 2019 are detailed on page 1.

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST
MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
FOR THE YEAR ENDING 31 DECEMBER 2019**

Approved by the Parochial Church Council on 28th January 2020, subject to completion of the independent examination.

Hereby signed on their behalf by the Reverend Sarah Godfrey (PCC chairman) following independent examination.

The Reverend Sarah Godfrey

S. J Godfrey 29/7/20

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST JOHN THE
EVANGELIST MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
YEAR ENDING ON 31 DECEMBER 2019**

I report on the accounts for the year ended 31st December 2019 which are set out on pages 10 to 13.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the Parochial Church council are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

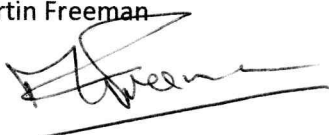
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention in relation to the local accounting of the funds

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Martin Freeman



29/11/2020

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
For the year ended 31 December 2019

	Unrestricted funds 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total funds 2019 £	Total funds 2018 £
Receipts					
Voluntary receipts					
Planned giving	29,011			29,011	35,142
Collections	13,020			13,020	12,999
All other giving	912	8,115		9,027	8,969
Gift Aid recovered	14,596	3,041		17,637	11,792
ZAFF Receipts & Tax refund		3,590		3,590	
Special collections & coffee		1,854		1,854	
Memorial donations & Special	3,830			3,830	
Miscellaneous		747		747	
Parish Share from Goathill		2,675		2,675	
Receipts on behalf of Wick		635		635	
PS & Ben from Wick		1,774		1,774	
Milborne Wick Account		2,544		2,544	
Benefice Account		5,596		5,596	
Parish Magazine Account		6,842		6,842	
Charity & Mission Account		9,235		9,235	
	61,369	46,496		108,017	68,902
Activities for generating funds	7,799			7,799	13,809
Church activities	4,295			4,295	14,835
Investment income	1,809	382		2,191	1,877
Total receipts	75,272	47,030		122,302	99,424
Payments					
Costs of generating funds	489			489	4,893
Church activities					
Parish share BC19A, BC19C	37,730	2,675		40,405	40,155
Clergy and staffing costs	6,062			6,062	7,159
Church running expenses	11,215	417		11,632	19,147
Restoration expenses		10,998		10,998	7,227
Mission giving and donations	3,600	5,444		9,044	11,347
Admin & other bank charges	964			964	
BC19A Benefice cost transfers	3,964			3,964	
BC19B Wick Parish Shr & Ben		2,569		2,569	
Milborne Wick Account		2,486		2,486	
Benefice Account		5,600		5,600	
Parish Magazine		7,044		7,044	
Charity & Mission		11,467		11,467	
Zambia visit expenses					1,100
Total payments	64,024	48,700		112,724	91,028
Excess of receipts over payments	11,158	-1,670		9,578	8,395
Transfers between funds	-160	160			-
Excess of receipts over payments after transfers	11,088	-1,510		9,578	8,395
Cash at bank and in hand at 1 January	106,468	71,972		178,440	170,045
Cash at bank and in hand at 31 December	117,556	70,465		188,020	178,440

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
STATEMENT OF ASSETS AND LIABILITIES
As at 31 December 2019

	Unrestricted funds 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total funds 2019 £	Total funds 2018 £
Cash funds					
Bank current account	80,100	701		80,801	61,005
Fees account	5,488			5,488	2,394
CBF deposit fund	31,781	52,000		83,781	94,732
Benefice current account		7,035		7,035	7,036
Charities & Mission current account		1,694		1,694	3,925
Magazine fund current account		6,121		6,121	6,324
Milborne Wick current account		2,914		2,914	2,856
Cash	187			187	168
	<u>117,556</u>	<u>70,465</u>	<u></u>	<u>188,020</u>	<u>178,440</u>
Investment assets					
1967.5 CBF Investment fund	37,715			37,715	31,772
38.75 COIF Investment fund (St John's Cottage)		7,292		7,292	5,995
	<u>37,715</u>	<u>7,292</u>	<u></u>	<u>45,007</u>	<u>37,767</u>
Assets retained for Church use					
Freehold, St John's Cottage (2019 Insurance value) (last year - based on 2010 value)				218,246	203,742
				600,000	576,110
Freehold, Church House (see Connected Charity note) (approx. 2019 Insurance value) (last year – based on 2010 value)					
				<u>818,246</u>	<u>779,852</u>
Creditors					
	-	-	-	-	-
Debtors					
	-	-	-	-	-

The financial statements on pages 10 to 13 were approved by the Parochial Church Council and authorised for issue and are signed on their behalf by:



R Hall - Treasurer



S Godfrey - Chair

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2019

BASIS OF PREPARATION

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

TANGIBLE FIXED ASSETS

The freehold properties comprise St John's Cottage and Church House. These are currently included within assets retained for the Church's use at valuation.

The 2019 insurance valuation of St John's Cottage was £218,246

The 2018 insurance valuation of Church House was £576,110

The 2020 insurance valuation of Church House is £625,202

ENDOWMENT FUND

This comprises CBF Investment fund shares which are held for the purpose of generating income to be used for Church purposes.

RESTRICTED FUNDS

The movements in restricted funds during the year were:

	1 January 2019 £	Receipts £	Payments £	Transfers £	31 December 2019 £
Restoration Fund	49,798	11,538	10,998		50,338
Bell & Tower Fund	1,620	176	140		1,657
Flower Fund	62	568	277		352
Legacies Fund	351	3			354
Benefice Account	7,036	5,597	5,600		7,032
Charities & Mission fund - general	(49)	5,645	4,967		629
Zambia Aids Family Fund	3,974	3,590	6,500		1,064
Milborne Wick Mission Church	2,856	2,544	2,486		2,914
Goathill Parish Share	0	2,675	2,675		0
Parish Magazine fund	6,323	6,842	7,044		6,121
	<u>71,971</u>	<u>39,178</u>	<u>40,687</u>		<u>70,461</u>
Movement					<u>(1,510)</u>

The Restoration fund is used for the upkeep of the Church buildings. Regular fundraising is carried out to provide income, whilst expenditure is undertaken in line with the findings of the Quinquennial reviews as well as emergency repairs where necessary.

The Bell fund was set up to restore the Church Bells to coincide with the Queen's Diamond Jubilee in 2012. It is intended that the remaining funds are spent to provide a Sanctus Bell once sufficient funding is available and a suitable bell found.

The flower fund is used to provide floral decoration for the church throughout the year.

The Parochial Church Council is ultimately responsible for the running and upkeep of Milborne Wick Mission Church, therefore these accounts have been incorporated into the financial statements. In the year ended 31 December 2019 total receipts were £2,544 (2018: £2,304) and total payments were £2,486 (2018: £3,013) as received into and paid from the Milborne Wick Mission Church bank account.

The balance of funds held by Milborne Wick Mission Church as at 31 December 2019 and which is disclosed under restricted funds was £2,914, an increase of £58 in the year. A contribution of £160 for draw tickets for the summer draw sold by Milborne Wick, helped to pay their Parish Share and Benefice cost share.

The Parochial Church Council also prints and publishes a monthly parish magazine. These activities are disclosed within a separate restricted fund. In the year ended 31 December 2019 total receipts were £6,842 (2018: £6,645) and total payments were £7,044 (2018: £4,552). During the year a transfer of £500 was made to general PCC funds. The balance of funds held within the Magazine fund at 31 December 2019 was £6,121 (2018: £6,323).

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2019

The Parochial Church Council also maintains a separate restricted Charity & Mission fund for recording donations to local and international charities. In the year ended 31 December 2019 total receipts were £9,235 (2018: £12,365) of which £3,600 (2018: £3,600) was received from the Parochial Church Council.

Total gifts paid out to charities were £12,197 (2018: £10,286). This fund is further subdivided into a general mission fund, the Zambia Aids Family fund and the Zambia Link fund. The balance of funds held at 31 December 2019 was £1,693 (2018: £3,925).

ZAFF funds were held in escrow for much of the year as a result of concerns about disbursement of the funds from the Diocese of Bath and Wells to the final benefactors. The funds were finally released towards the end of the year, but the future of the ZAFF fund remains unclear.

The movement of the funds during the year were

	2019	2018
Receipts		
PCC General Fund	3,600	3,600
DEC Indo cyclone	500	
ZAFF Receipts	2,280	6,215
ZAFF Tax refund	1,310	1,241
Special services, refreshments etc	1,514	1,289
Interest	31	20
Total Receipts	<u>9,235</u>	<u>12,365</u>
Payments		
Church at home	626	827
Local charities	1,200	1,560
UK & general charities	1,255	985
Church overseas – ZAFF	6,500	5,900
Church & others overseas	1,226	1,825
DEC Indo cyclone	500	
Transfers	160	
Zambia visit expenses		1,100
Total Payments	<u>11,467</u>	<u>12,197</u>
Opening Balance 1 st January	3,925	3,757
Movement	<u>(2,232)</u>	<u>168</u>
Closing Balance 31 st Dec	<u><u>£1,693</u></u>	<u><u>£3,925</u></u>
Sub-Fund end of year balances		
General charities	629	(49)
ZAFF	1,064	3,974
Zambia Link Fund		0

CONNECTED CHARITY

As disclosed in the Statement of Assets and Liabilities, The Parochial Church Council owns the property known as Church House, which is used as a Church Hall and is also let to various community organisations and individuals within the village. The operation of this building is entrusted to a separate charity, The Church House, Milborne Port (registered number – 1060785). The trustees of this charity are also members of the Parochial Church Council.

The receipts, payments and bank balances are shown below

	2019	2018
Receipts	8,711	9,067
Payments	(7,063)	(8,562)
Balance 31 st December	<u>7,248</u>	<u>5,601</u>

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
LIST OF ANNEXES
For the year ended 31 December 2019

Blank page

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH

LIST OF ANNEXES

For the year ended 31 December 2019

Annex 1	General Account & Fund Receipts
Annex 2	General Account & Fund Payments
Annex 3	Restricted Fund
Annex 4	Fees Account
Annex 5	Benefice Account
Annex 6	Parish Magazine
Annex 7	Milborne Wick Mission Church

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH ANNEXES

For the year ended 31 December 2019

St John the Evangelist, Milborne Port Financial Statement for the Year Ended 31 December 2019 General Fund, Receipts and Payments Account - Unrestricted & 3rd Party Restricted

	2019			2018		
	£	Unrestricted	Restricted	£	Unrestricted	Restricted
Receipts						
Voluntary Receipts (Regular Giving)						
Planned giving	£ 29,011.47			£29,029.09	£ 240.00	
Collections	£ 3,935.97			£ 3,602.81		
Gift Aid Income Tax Recovered	£ 14,595.55			£ 8,957.25	£ 1,969.50	
	£ 47,542.99	£ -	£ 47,542.99	£ 41,589.15	£ 2,209.50	£ 43,798.65
Other Voluntary Income Resources						
General Donations - Gift Aided	£ 9,083.88			£ 7,887.36		
Miscellaneous Donations	£ 911.92			£ 166.42		
ZAFF Receipts (txfr to C & M)		£ 3,590.00			£ 5,343.00	
Special Collections (txfr to C&M)		£ 1,205.77			£ 1,255.03	
Coffee Money & Other (txfr to C & M)		£ 648.01			£ 905.91	
	£ 9,995.80	£ 5,443.78	£ 15,439.58	£ 8,053.78	£ 7,503.94	£ 15,557.72
Memorial Donations & Legacies	£ 1,000.00			£ -		
Special Donations	£ 2,830.04					
	£ 3,830.04	£ -	£ 3,830.04	£ -	£ -	£ -
Receipts from Activities for Generating Funds						
2019 Sponsor a Date	£ 1,993.75			£ 1,993.75	£ 1,050.00	Net Profit £1,050.00
Feb-19 Rev Wright's Marmalade Festival	£ 319.60			£ 319.60		
Apr-19 Opera Refreshments	£ 146.50			£ 146.50	£ 120.10	£120.10
Jun-19 Cream Teas at Village Fete	£ 255.40			£ 255.40	£ 200.26	£200.26
Jul-19 Church Summer Fete & Draw	£ 3,284.01			£ 3,085.11	£ 3,173.48	£2,852.36
Jun-19 Sherborne Singers	£ 518.60			£ 228.88	£ 286.06	£220.10
Nov-19 Quiz Night	£ 713.80			£ 713.80	£ 750.00	£712.00
Dec-19 Christmas Tree Festival	£ 335.85			£ 335.85		
2,019.00 Votive Candles & Publications	£ 231.59			£ 231.59	£ 172.22	£172.22
Mar-18 Partington Concert					£ 278.10	£112.55
	£ 7,799.10	£ -	£ 7,799.10	£ 6,030.22	£ -	£ 6,030.22
Receipts from Church Activities						
Wedding & Funeral Fees - to PCC	£ 2,743.67			£ 2,478.00		
Wedding & Funeral Fees - Wages	£ 967.00			£ 740.00		
Contribution from Roman Catholics				£ 3,410.00		
Heating - Church users	£ 350.00			£ 225.00		
Other income - refunds etc	£ 233.91			£ -		
Parish Share from Goshill		£ 2,675.00			£ 2,972.00	
Goshill - Other Receipts					£ -	
Parish Share from Milborne Wick		£ 1,621.75			£ 1,171.00	
Milborne Wick - Receipts of behalf of		£ 634.95				
	£ 4,294.58	£ 4,931.70	£ 9,226.28	£ 6,851.00	£ 4,143.00	£ 10,994.00
Receipts from Investments						
Current and Deposit Account Interest	£ 712.78			£ 458.80		
Income from Government Stock	£ -			£ -		
Dividend on Investment Fund	£ 1,096.29			£ 1,069.33		
	£ 1,809.07	£ -	£ 1,809.07	£ 1,528.13	£ -	£ 1,528.13
2019 Total General Fund Receipts	£ 75,271.58	£ 10,375.48	£ 85,647.06			£ 77,908.72

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH ANNEXES

For the year ended 31 December 2019

Payments	2019		2018	
	£		£	
	Unrestricted	Restricted	Unrestricted	Restricted
Church Activities				
Parrish Share - BC19A,B,C	£ 37,730.40	£ 5,002.00	£ 35,043.16	£ 5,112.00
PCC Charitable giving - via C&M	£ 3,600.00		£ 3,600.00	
Running Expenses/Maintenance	£ 1,396.90		£ 1,496.02	
Gas and Electricity	£ 3,384.37		£ 2,175.20	
Insurance	£ 2,384.57		£ 2,328.06	
Church Service Costs	£ 817.06		£ 829.24	
Flowers	£ -		£ -	
St John's Cottage	£ 2,524.40		£ 2,445.81	
Subscriptions & Organisations	£ 549.99		£ 720.13	
Sundry Expenses	£ 157.44		£ 115.50	
Publications	£ -		£ -	
Verger	£ 1,500.00		£ 1,450.00	
Organist(s)	£ 3,595.00		£ 3,485.04	
Wedding & Funeral Fees - Wages	£ 967.00		£ 740.00	
St John's Share of Benefice Admin	£ 3,963.87		£ 3,614.54	
Bank Charges	£ 336.48		£ 350.63	
Misc Admin / Independent Exam	£ 150.00		£ 150.00	
Special Expenditure	£ 478.00			
	£ 63,535.48	£ 5,002.00	£ 58,543.33	£ 5,112.00
Cost of Activities for Generating Funds		£ 68,537.48		£ 63,655.33
2019 Sponsor a Date	£ -		£ -	
Feb-19 Rev Wright's Marmalade Festival	£ -			
Apr-19 Opera Refreshments	£ -		£ -	
Jun-19 Cream Teas at Village Fete	£ -		£ -	
Jul-19 Church Summer Fete & Draw	£ 198.90		£ 321.12	
Jun-19 Sherborne Singers	£ 289.72		£ 65.96	
Nov-19 Quiz Night	£ -		£ 38.00	
Dec-19 Christmas Tree Festival	£ -			
2019 Votive Candles & Publications	£ -		£ -	
Mar-18 Partington Concert	£ -		£ 165.55	
	£ 488.62	£ -	£ 590.63	£ -
		£ 488.62		£ 590.63
2019 General Payments	£ 64,024.10	£ 5,002.00	£ 59,133.96	£ 5,112.00
		£ 69,026.10		£ 64,245.96
2019 General Receipts less Payments	£ 11,247.48	£ 5,373.48		£ 13,662.76
Transfer to Mission fund		£ (5,443.78)		£ (8,744.44)
Transfer to Memorial Border				£ (1,594.69)
Transfer to Benefice Account		£ (89.70)		£ (89.70)
Transfer from Magazine fund				
Transfer from Fete to Wick	£ (160.00)	£ 160.00		
Total Receipts less Payments after transfer	£ 11,087.48	£ (0.00)		£ 3,323.63

[Handwritten signature]

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH ANNEXES

For the year ended 31 December 2019

St John the Evangelist, Milborne Port

Financial Statement for the Year Ended 31 December 2019

RESTRICTED FUNDS

Restoration Fund, Receipts and Payments Account and Bells Fund, and Legacy Fund Transactions

	2019	2018
Receipts		
Restoration		
Oct-19 Gift Day 2019	£ 8,115.44	£ 8,003.65
Nov-19 Tax refunds - 2018 & 19 Gift Day	£ 3,041.25	
Jan-18 Architect Refund		£ 639.00
2019 Interest	£ 381.76	£ 259.71
2019 Other Donations	£ -	£ -
	<u>£ 11,538.45</u>	<u>£ 8,902.36</u>
Bells		
2019 Bells Fund Receipts	£ 165.00	£ 51.00
2019 Interest	£ 11.15	£ 9.13
	<u>£ 176.15</u>	<u>£ 60.13</u>
Legacies		
2019 Interest	£ 2.69	£ 1.09
	<u>£ 2.69</u>	<u>£ 1.09</u>
Flowers		
2019 Receipts	£ 568.20	£ 463.51
	<u>£ 568.20</u>	<u>£ 463.51</u>
Memorial Border		
General donations	£ -	£ 225.00
Transfer from General Funds		£ 1,594.69
	<u>£ -</u>	<u>£ 1,819.69</u>
Total Receipts	<u>£ 12,285.49</u>	<u>£ 11,246.78</u>
Payments		
Restoration		
Oct-19 Gift Day	£ -	£ -
2019 Stonework Restoration	£ 10,998.27	£ 4,943.45
Restoration Payments Sub-Total	<u>£ 10,998.27</u>	<u>£ 4,943.45</u>
Bells		
Bells Expenditure - Nil	£ 140.00	£ -
	<u>£ 140.00</u>	<u>£ -</u>
Legacies		
	<u>£ -</u>	<u>£ -</u>
Flowers		
2018 Cost of flowers	£ 277.45	£ 525.69
	<u>£ 277.45</u>	<u>£ 525.69</u>
Memorial Border		
Plants & Materials	£ -	£ 2,258.80
	<u>£ -</u>	<u>£ 2,258.80</u>
Total Payments	<u>£ 11,415.72</u>	<u>£ 7,727.94</u>
Receipts less Payments	<u>£ 869.77</u>	<u>£ 3,518.84</u>

RLA

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
ANNEXES

For the year ended 31 December 2019

Movement	Restoration	£ 540.18		£ 3,958.91
	Bells	£ 36.15		£ 60.13
	Legacies	£ 2.69		£ 1.09
	Flowers	£ 290.75		£ (62.18)
	Memorial Border	£ -		£ (439.11)
	Total Receipts less Payments	£ 869.77		£ 3,518.84
Current and Deposit Acc. Balances B/F on 1 January		£ 51,830.88		£ 48,312.04
Current and Deposit Acc. Balances C/F on 31 December		£ 52,700.65		£ 51,830.88
			Yr Mvmt	
	Bell Fund - Deposit A/C at now	£ 1,466.55	£ 11.15	£ 1,455.40
	Bell Fund - Current A/C	£ 190.01	£ 25.00	£ 165.01
	Legacies - Deposit A/C	£ 353.78	£ 2.69	£ 351.09
	Flowers - Current A/C	£ 352.34	£ 290.75	£ 61.59
	Memorial Border - Current A/C		£ -	£ -
	Restoration Fund - Deposit A/C at now	£ 50,179.55	£ 381.76	£ 49,797.79
	Restoration Fund - Current A/C	£ 158.42	£ 158.42	£ -
		£ 52,700.65	£ 869.77	
	DA Mvmt		£ 395.60	£ 2,154.56
	CA Mvmt		£ 474.17	£ 1,364.28

RAH

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
ANNEXES

For the year ended 31 December 2019

<u>Category</u>	<u>Receipts £</u>	<u>Payments £</u>	<u>Movement</u>
F & M Fees for Diocesan Board of Finance	2,233	2,233	-
F & M Minister Fees	90	90	-
F & M Other Fees – Verger, organist etc	967	967	-
Fees due to PCC	2,744	0	2,744
Heating	350	0	350
Other	284	284	-
Inter Account Transfers	-	-	-
Total	6,668	3,524	3,094

Opening Balance	1/1/19	£2,394
Closing Balance	31/12/19	<u>£5,488</u>
Movement		£3,094

Prior Year - 2018

<u>Category</u>	<u>Receipts £</u>	<u>Payments £</u>	<u>Movement</u>
F & M Fees for Diocesan Board of Finance	2,456	2,456	-
F & M Minister Fees	328	328	-
F & M Other Fees – Verger, organist etc	740	740	-
Fees due to PCC	2,259	0	2,259
Heating	135	0	135
Other	-	-	-
Inter Account Transfers	-	-	-
Total	5,918	3,524	2,394

Opening Balance	7/3/18	0
Closing Balance	31/12/18	<u>£ 2,394</u>
Movement		£ 2,394

FOA

ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH ANNEXES

For the year ended 31 December 2019

St John The Evangelist, Milborne Port

Financial Statement for the year ended 31 December 2019

Benefice Account Receipts and Payments

	2019 £	Note	2018 £	Note
Receipts				
Printing Receipts	£ -		£ 20.00	
Cost Share - Milborne Port 2019	£ 3,963.87		£ 3,614.54	
Cost Share - Milborne Wick 2019	£ 242.34		£ 188.37	
Cost Share - Goathill 2019	£ 278.59		£ 261.60	
Cost Share - Charlton H. & Stowell 2019	£ 1,088.19		£ 955.12	
Other shared	£ -		£ 80.00	
Interest	£ 23.65		£ 20.35	
Total Receipts	£ 5,596.64		£ 5,139.98	Total Receipts
Payments				
Secretarial	£ 2,830.50		£ 2,224.34	
Printing	£ 845.58		£ 776.99	
Telephones	£ 1,062.95		£ 1,003.45	
Rector's Benefice expenses	£ 733.19		£ 814.29	
Capital expenditure	£ -		£ -	
Other shared costs	£ 75.71	2	£ 204.00	
Bank Charges	£ 50.00		£ 9.20	
Total Payments	£ 5,597.93		£ 5,032.27	
Outstanding Payments				
None	£ -		£ 107.70	Rector's Benefice expenses 18_12
Total Payments	£ 5,597.93		£ 5,139.97	
Excess/(Shortfall) of Receipts over Payments	£ (1.29)		£ 0.01	
Reconciliation of Bank Account				
Opening Balance 1 January 2019	£ 7,035.64		£ 7,035.63	Opening Balance 1 January 2018
Add Excess of Receipts over Payments	£ (1.29)		£ 0.01	Excess of Receipts over Payments
Closing Balance 2019 Account	£ 7,034.35		£ 7,035.64	Closing Balance 2018 Account

Notes

- 1 Included 1/3rd of secretarial costs to May 18
- 2 Reader fees & palm crosses

**ST JOHN THE EVANGELIST, MILBORNE PORT WITH MILBORNE WICK MISSION CHURCH
ANNEXES**

For the year ended 31 December 2019

MILBORNE PORT MAGAZINE

Financial Statement for the year ending 31st December 2019

Magazine Receipts and Payments Accounts

<u>Receipts</u>	<u>2019</u>	<u>2018</u>
Advertising Sales	£3159:00	£3823:26
Magazine Sales	£3105:26	£2770:10
Calendar Sales	£545:00	-
Bank Interest	£32:97	£22:24
Miscellaneous	-	£29:40
Total Receipts:	£6842:23	£6645:00
<u>Payments</u>		
Printing (Magazines)	£5462:00	£4235:00
Printing (Calendars)	£637:20	-
Sundry Expenses	£75:84	£67:08
Summer Fair Raffle Prize	£268:90	£250:00
PCC Donation	£500:00	-
Spirit of Milborne Port Donation	£100:00	-
Total Expenses:	£7043:94	£4552:08
<u>Excess (Shortfall) of Receipts over Expenses</u>	(£201:71)	£2092:92
Bank Account as at 1st January 2019	£6323:22	£4230:30
Bank Account as at 31st December 2019	£6121:51	£6323:22

=